



COMMITTEE MEETING – MONDAY 6 JULY 2020

MINUTES

1. **Meeting commenced 7.10pm** Moira Heath chaired the meeting in Liza Butler's absence
2. **Attendance** Moira Heath, Kerry Callaghan, Barrie Ellis, Des Nicholls, Allan Baptist, Carrie Jansma-Smith, Beverley Saunders
Apologies Mel Croan, Liza Butler, Roger Lucas
3. **Minutes last Committee Meeting conducted on Monday 1 June, 2020 –**
Accepted
Moved: Beverley Saunders
Seconded: Moira Heath
Business Arising from minutes. See relevant sub headings
Item 22g – Changed date for AGM to 13 September 2020 at 10.00am. Website and Facebook to be updated. Notice to be placed in Messenger
Beverley Saunders to organise.
4. **Correspondence In / Out**
 - a. **IN** Shoalhaven City Council Pamphlet re COVID 19 updates and Bushfire Recovery
IN Email from Brooke Miles re memorial seats for members of the public
IN Email from Allan Baptist / Melinda Croan re Public Officer
IN Email from Paul Gilmour, secretary Sport & Rec re financial set up
IN Email from Barrie Ellis, Community Connect re financial set up
IN Email from Ray Massie, SCC re North Beach access
IN Email from Julie Rushton, Community Connect re financial statements
 - b. **OUT** nil
5. **Finance Report - Roger Lucas** statement tabled and accepted. Roger Lucas not in attendance.
Moved: Kerry Callaghan
Seconded: Des Nicholls
6. **Community Projects – Allan Baptist** tabled a summary of updates which is attached to the minutes.
The information has been separated into the relevant items

7. Gantry History Project – Allan Baptist

- a. Consultation completed and info sent and reported to Exec.
- b. All respondents sent a reply email and generic response letter.
- c. Majority in favour, 2 against; Raised concerns included ; desire for inclusion of Aboriginal context; saving the fig tree and remnants of the cottages; keeping native trees and vegetation; a plea for clearing the headland of dead vegetation.
- d. REF, reports and compliances have been completed by staff. Council has approved the project at SCC Assets and Infrastructure June Meeting and have placed it on a list needing Government Grants.
- e. The project awaits Dept Crown Lands to approve August 2020.
- f. Council wish to apply for State Government ‘Crown lands Improvements and Infrastructure Grants’ (\$250M offered) which close 10th June . Very hurried!
- g. Allan is working with staff to co-write the application before the 10th June.
- h. Site meeting 1st July with Dr Sue Feary archaeologist/cultural consultant and former Regional Manager National Park ; attendees Allan Baptist, Barry Ellis and Marg Hamon to discuss other historical images and info and Aboriginal Inclusion in the project.
- i. There will be a small fee for Dr Sue’s contribution TBC
- j. President Liza to report on her meeting with Aboriginal Land Council Batemans Bay to discuss protocols and any advice.

It was agreed that we would approach Sport & Rec for a \$5000 contribution towards the project as a show of community support. Allan Baptist feels this would lend weight to the submission from council. Allan tabled a letter he had drafted to Sport & Rec. It was noted that Sport & Rec income would be down this year due to bushfires and Covid 19

Motion to approach Sport & Rec for funding of \$5,000 towards the Gantry History Project

Moved: Allan Baptist

Seconded: Beverley Saunders

Motion to provide up to \$400 as recompense to Dr Sue Feary for time/travel/advice

Moved: Allan Baptist

Seconded: Moira Heath

8. Community Connect - Barrie Ellis

Stage 2 – Sandmines to Racecourse Caravan Park Entrance

There were further discussions with Council Engineers, John Nelson and Barrie Ellis on site at the Nelson’s property on 29 June 2020. The meeting was aimed at resolving the current design prepared by Council.

The Engineers noted all of John’s suggestions and indicated that they needed to have the suggested variations agreed by their senior engineer in Nowra.

Barrie subsequently followed up Michael Strachan to seek his commitment to get the changes ratified before 10 July 2020 so he could meet the Messenger publishing deadline of 15 July 2020.

Once the route is agreed, Council will then issue a tender for the work. Timing for that process is as yet unclear but will be clarified in time for the Messenger publishing deadline.

Stage 3 – Racecourse Beach Caravan Park to Mudholes

The Committee noted that Roger Lucas believed that he could get together community volunteers to commence the footpath going south from Racecourse Caravan Park towards Mudholes

Barrie indicated that his focus was the completion of Stage 2 and apart from the set out of the next section of the prospective path, he would not be able to assist. He echoed John Nelson's written advice that the Council had only completed a design of the Stage 3 section and was concerned that the boundary between the caravan park and the road reserve had not been surveyed.

Barrie informed the Committee that he had approached Council to seek its approval for work to proceed from Racecourse Caravan Park and has received a conditional approval:

- a) Once a survey of the route is confirmed
- b) Any work is consistent with meeting the COVID-19 social distancing rules

Community Connect Committee

It was confirmed that Community Connect was an operational committee reporting to the BPKCA committee.

It noted the financial statement submitted by Community Connect's Treasurer Julie Rushton who had met with Vicki Perry, Sport and Rec's treasurer over the weekend to ensure she agreed with the figures.

The Committee also noted the letter from Paul Gilmour, Secretary of Sport and Rec. raising concerns in relation to previous financial arrangements between Sport and Rec and Community Connect.

The Committee resolved to implement the following changes:

- a) Bring control of Community Connect funds under its umbrella. This means the Treasurer of Community Association will be responsible to the BPKCA for these funds
- b) The Treasurer of Community Connect will be responsible for the day to day operational of funds and provide the Treasurer of BPKCA updated financial statements as required
- c) Roger Lucas will stand down as Co-chair of the Community Connect Committee
- d) The Treasurers of BPKCA, Sport and Rec and Community Connect should meet to work out any required financial processes.

Expenditure of Community Funds on Pathway

Barrie outlined the process he wishes to put in place to enable the BPKCA to account to the Community for the expenditure of the funds that have been donated.

The Committee agreed and looked forward to the detail being discussed within the Community Connect Committee with appropriate recommendations coming to it in due course.

A motion for Barrie Ellis to continue liaising with Sport & Rec about the funds management of Community Connect to ensure that all interested parties are satisfied.

Moved: Barrie Ellis

Seconded: Allan Baptist

9. NBN Update – Barrie Ellis

The Committee noted that NBN had finished its infrastructure build in the Village and services are now available to the residents in Kioloa. Barrie committed to prepare a report for the Messenger and the Community Association's web site.

Thanks to Barrie Ellis for his untiring work in following this up on our behalf

10. **Coastal Management – Willinga Lake. Mel Croan** No activity. It was noted that as the lake is now open to the ocean it will self clean.
11. **Watts Reserve – Allan Baptist** Lillipillis 'green screen' has been planted and being watered by Allan and Bev. Concrete 'coloured' base and the picnic set metal frame was installed late June. The timber top and timber seats and bolts are being delivered to Allan's place in July for staining in Jarrah/merbau off site and then being installed by Allan and Kerry, and Council staff if needed. Timeframe: Completion July 2020

- 12. Rabbit Control – Moira Heath** emailed council. Waiting for a response. Suspects the training will be in September.
- 13. Skate Park – Des Nicholls** Cec Skwarko emailed Liza for some information about the committee members. Several people volunteered their interest at the last AGM but there has been no forward momentum since. Des Nicholls has spoken to Cec Skwarko and Michael Skwarko who are both keen to move this project forward quickly. Michael is happy to take the project on with some assistance from Cec. Des Nicholls will contact Liza to obtain the information needed and pass it on to Cec, Michael and Beverley Saunders. Beverley will start co-ordination with Michael in the absence of Roger Lucas and Liza Butler at the meeting. Should either Roger or Liza wish to contact Michel to get things started Beverley happy to stand aside. Both Liza and Roger indicated they wanted to be part of the sub committee in previous discussions. Des will speak with Cec to ensure him we are acting on this. We need to move on this to make sure there is a Skate Park meeting prior to the AGM in September so a report can be made to the community.
- Motion proposed that Des Nicholls contact Liza Butler re sub committee members and to touch base with Cec Skwarko, Michael Skwarko and Roger Lucas to clarify their positions on the project.
- Moved: Des Nicholls
Seconded: Beverley Saunders
- 14. GoFundMe – Roger Lucas** report tabled.
- The Committee noted that there was an arithmetic error in the last item of the tabled report and asked if the BPKCA Treasurer could rectify it. Beverley Saunders to contact Roger Lucas
- The Committee reconfirmed that it did not require any additional information/clarification of items bought with these funds. Expenditure was solely at the discretion of the two fire captains.
- The information is freely available and should anyone require a better understanding of what the funds are being spent on they can make contact with Roger Lucas or either of the Fire Captains.
- Moved: Barrie Ellis
Seconded: Moira Heath
- 15. Reserve Subcommittee – Moira Heath** will follow up with Liza Butler
- 16. Micro Grid – on hold**
- 17. Emergency Plan Meeting / Debriefing - on hold.**
- 18. Viewing Platform Gannet Beach - Kerry Callaghan** and other committee member met with Clinton Coker from council. Unfortunately the engineer Ray Massie was unable to attend. Original size was 15 x 5 but can be pegged back to 10 x 4 if needed. A further meeting will be sought with Ray Massie and engineering staff as he is the one who will ultimately agree to a way forward. One thought is that if council can organise a base Cec Skwarko is agreeable to lead a team to assemble it. This would offset the cost. A possible approach to Sport & Rec was also discussed. The project will be presented to the AGM for community discussion. The community will be advised via the Messenger, FB and website. Kerry to organise the Messenger and pass information to Beverley for website & FB.
- Moved: Kerry Callaghan
Seconded: Des Nicholls

19. Picnic table/seat Boomer Crescent Kioloa – Kerry Callaghan. Clinton Coker inspected the site and agreed the chosen area was ideal. Allan Baptist will assist Kerry Callaghan with a letter to Susan Edwards at council. Discussion about advertising the project by letter box drop, Notice Board, Website, Messenger. Kerry will provide information to be included in Messenger and send same to Bev for publishing on website and FB.

Moved: Kerry Callaghan

Seconded: Allan Baptist

20. Bushcare - Bawley Point Draft Action Plan – council organises for RFS to remove fuel. Moira to contact Liza to see if she has had a chance to speak to RFS or council. This ties in with Item 15 – Reserve sub committee. Des Nicholls pointed out that this needs attention before the next fire season. Motion proposed that Moira Heath contact Liza Butler to ascertain if there has been some action on this

Moved: Beverley Saunders

Seconded: Des Nicholls

21. Defibrillators – Roger Lucas. Roger Lucas not in attendance. On Hold

22. Public Officer – Allan Baptist This positions needs to be advertised. Allan to provide information on the role of Public Officer. To be discussed at next meeting unless the position is filled.

23. General Business

a. **Survey about what the community really wants** – Roger Lucas mentioned a survey that was conducted about 8 years ago at the last meeting. As Roger was not at the meeting we have not had a report on this. On hold.

b. **Sign at Bawley Beach – Dogs on leash** Beverley Saunders contacted council. To be followed up.

c. **Access North Beach** – Beverley Saunders contacted council. To be followed up.

d. **AGM** – Moira sent nomination forms to committee members. Beverley Saunders to advise of date change in Messenger, website & FB

e. **Zoom Meetings** to be terminated. Future meetings to be held in community hall

f. **Memorial Seating** Brooke Miles emailed regarding the possibility of having community memorial chairs or tables at the new areas that are being developed.

Motion proposed that Beverley Saunders contact council regarding current policy and to respond to email from Brooke Miles

Moved: Allan Baptist

Seconded: Beverley Saunders

24. Actions

a. **Beverley Saunders** to publish date change for AGM in messenger and on FB and website.

b. **Allan Baptist** to write to S&R requesting funding for \$5000

c. **Allan Baptist** to organise funds up to \$400 for Dr Sue Feary

d. **Barrie Ellis** to advise S&R, CC committee and Julie Rushton about the committees decision for the future management of CC funds.

e. **Barrie Ellis** to prepare a report about the status of NBN for the Messenger

f. **Allan Baptist** to coordinate completion of picnic table in Watts Reserve. **Kerry Callaghan** to assist with completion of table.

g. **Moira Heath** to follow up rabbit control

- h. **Des Nicholls** to contact Liza Butler re committee members for Skate Park sub committee. To contact Cec Skwarko and Michael Skwarko re details and to confirm a way forward. Advise Beverley Saunders of details. . Des also to confirm Liza Butler's and Roger Lucas's interest in participating on the new committee.
- i. **Beverley Saunders** to contact **Michael Skwarko** to assist with the new sub committee if Liza and Roger are not available.
- j. **Beverley Saunders** to contact Roger Lucas re error in tabled finance report for GoFundMe
- k. **Kerry Callaghan** to contact Ray Massie re a further meeting about Gannet Beach Viewing Platform. Also touch base with Cec Skwarko re his offer to assist with building. Information to the community to be provided via Messenger, FB & Website. **Beverley Saunders** to publish supplied information on FB & Website
- l. **Kerry Callaghan & Des Nicholl** to follow up Boomer Crescent picnic table/chairs with council and to organise advertising to the community using the Messenger, FB and Website.
- m. **Moira Heath** to contact Liza Butler re Bushcare plan.
- n. **Allan Baptist** to provide information on the role of Public Officer.
- o. **Beverley Saunders** to follow up with council re dogs on leash for Bawley Beach
- p. **Beverley Saunders** to follow up with council re deterioration of pathway to North Beach
- q. **Beverley Saunders** to contact council re policy on memorial seating and respond to Brooke Miles

Thanks to Moira Heath for chairing the meeting Liza Butler's absence

Meeting Closed 8.35pm

Next meeting. Monday 3 August 2020. 7.35pm at Community Hall

Bawley Point Kioloa Community Association Projects

Update Report on projects- July 2020- Allan Baptist

1. Picnic Table and seats for Watts Reserve

Lillipillis 'green screen' has been planted and being watered by Allan and Bev. Concrete 'coloured' base and the picnic set metal frame has been installed late June. The timber top and timber seats and bolts are being delivered to Allan's place in July for staining in Jarrah/merbau off site and then being installed by Allan and Kerry, and Council staff if needed. **Timeframe: Completion July 2020**

2. The Gantry Historic Walk – Bawley Point Headland

a. Consultation completed and info sent and reported to Exec. b. All respondents sent a reply email and generic response letter.

c. Majority in favour, 2 against; Raised concerns included ; desire for inclusion of Aboriginal context; saving the fig tree and remnants of the cottages; keeping native trees and vegetation; a plea for clearing the headland of dead vegetation. d. REF, reports and compliances have been completed by staff. Council has

approved the project at SCC Assets and Infrastructure June Meeting and have placed it on a list needing Government Grants. e. The project awaits Dept Crown Lands to approve August 2020. f. Council wish to apply for State Government 'Crown lands Improvements and

Infrastructure Grants' (\$250M offered) which close 10th June . Very hurried! g. Allan is working with staff to co-write the application before the 10th June. h. Site meeting 1st July with Dr Sue Feary archaeologist/cultural consultant and

former Regional Manager National Park ; attendees Allan Baptist, Barry Ellis and Marg Hamon to discuss other historical images and info and Aboriginal Inclusion in the project. i. There will be a small fee for Dr Sue's contribution TBC j. President Liza to report on her meeting with Aboriginal Land Council Batemans

Bay to discuss protocols and any advice.

3. Community Connect Pathway – Barry Ellis to report

Stage 2 planning is still being developed with funding of \$300k having been received from Federal Government under a tied gran held by Council. **Timeframe Stage 2 - 2020**

4. Viewing Platform at Southern Gannet Beach - Kerry and Des to report.

5. Picnic Tables for Boomer Cres Reserve - Kerry and Des to report.

Recommendations

1. Discuss seeking funding support from the S&R for the Gantry Project and the Viewing platform Project to add weight of community support to any Grant Submission. 2. Discuss limit of the fee for Dr Sue Feary's professional contribution to wording and research to the Gantry's Project Aboriginal History Inclusion. Suggest not exceed \$400. 3. Discuss Liza Butler's Meeting with Batemans Bay Land Council. 4. Discuss next steps re Viewing Platform.