



COMMITTEE MEETING – MONDAY 3 FEBRUARY 2020

MINUTES

1. **Meeting commenced 7.35pm**
2. **Attendance** Liza Butler, Moira Heath, Kerry Callaghan, Barrie Ellis, Mel Croan, Des Nicholls, Roger Lucas, Allan Baptist, Carrie Jansma-Smith, Beverley Saunders. John Nelson, Claire Stephenson
Apologies – none
3. **Minutes last Committee Meeting conducted on Monday 6 January 2020** - Tabled & Accepted
Moved: Roger Lucas
Seconded: Allan Baptist
Business Arising from minutes. – Refer 4a, 4c, 4d
4. **Correspondence In / Out**
 - a. Request from RFS Bawley Point for funds to pay for new radio equipment – It was discussed that there was no need for requests to come to our committee meetings. The sub-committee formed to disperse funds from GoFundMe donations has full authority to approve purchases under the guidelines of the Letter of Agreement between us and the RFS at Bawley Point and Kioloa. Roger Lucas as treasurer for the account will provide a Financial Statement at every meeting to ensure we are kept informed of any purchases and to ensure that total transparency is maintained. A sample Financial Report was provided.
 - b. Document from Council – “Draft Coast and Estuaries Citywide Scoping Study Report – Chance to Contribute” was tabled. Mel Croan has taken charge of this document as our representative for Coastal Management
 - c. Letter and Cheque for \$500 to Bawley Point RFS in gratitude for their outstanding work and dedication during the bushfires.
 - d. Letter and Cheque for \$500 to Kioloa RFS in gratitude for their outstanding work and dedication during the bushfires.
5. **Finance Report - Roger Lucas** no activity
6. **Community Projects – Allan Baptist** See attached Addendum – Update Report on Projects
The following was discussed:
WATTS RESERVE – Final meeting arranged for 3pm Wednesday 5 February 2020 with council to confirm position of table. Measurements will be taken from boundaries of the reserve which have been recently confirmed. There is no change to the compromise position decided upon that one rather than two tables will be installed. 5 Lilli Pillis have been provided by council to screen the table from residents. Des Nicholls, Kerry Callaghan, Carrie Jansma-Smith to attend.

VIEWING PLATFORM SOUTH GANNET BEACH – Des Nicholls and Kerry Callaghan tabled an update on the original proposal. Original size was 10 x 4 metres. New proposal calls for 15 x 5 metres. Design to have seating around 3 sides. An area off road to be flattened to provide easier access to the platform. Some landscaping to be included in the work. Modwood is seen as the ideal material to work with as there is no deterioration and comes in a non-slip finish. Ray Massey from council to meet with Kerry Callaghan and Des Nicholls at 3.30pm on Wednesday 5 February 2020.

GANTRY HISTORIC WALK – Margaret Harmon to provide a letter giving us permission to use her images on the display panels. Allan Baptist to present a more complex discussion on the project at the next meeting.

PICNIC TABLES FOR KIOLOA/MERRY BEACH Kerry Callaghan, Des Nicholls, Carrie Jansma-Smith to mark out and photograph the best position for the tables at Merry Beach. It will be placed at the end of the road on the grassy area near the entry to the caravan park known as Merry Beach Reserve. It will not be near any houses.

LETTER TO COUNCIL on behalf of committee and community expressing our gratitude for their support and guidance over the past year. Letter summarising the “completed” list for 2019 and mentioning the upcoming projects for 2020

7. Gantry History Project – refer Item 6

8. Community Connect - Barrie Ellis John Nelson is dealing with land issues adjacent to his property and has not been approached yet by council for discussion. The project is moving slowly but Barrie Ellis continues to consult with council. He is waiting for a detailed design to be produced so that he can work on individual aspects of delivery. The grant of \$300,000 from federal government has a 3 year time frame which puts no real pressure on council to accelerate this project

The Sport & Recreation Committee have approached Community Connect with a proposal for money to be allocated to purchase a container for the storage of books. The books are sold at the Murramarang Markets to raise funds specifically for Community Connect. The books are currently stored at the tennis club and take many hours of heavy work to load and unload for the markets. Additionally they are an imposition on the tennis shed facility. The cost of the container would be approximately \$6,600 and it would be located adjacent to the community hall where the markets are held.

The Committee agreed to the purchase of the proposed container. However for transparency and consistency of purpose for donated funds the Committee would prefer for the container to be purchased out of the \$ 20,000 funds pledged by Sport and Recreation to Community Connect. The pledged amount to be reduced by the cost of the container. In this way, the question of ownership of the asset is unequivocal. The Committee also noted that the issue of Council charging rent for the existing container has not been resolved. It was therefore the Committee’s view that before the additional container is purchased it would seem sensible to resolve the issue of future rent.

The Committee agreed to assist Sport and Recreation as required

Moved: Barrie Ellis

Seconded: Allan Baptist

9. NBN Update – Barrie Ellis The project continues slowly with the installation of PVC pipe between Kioloa and Bawley Point. This is a prerequisite to installing a fibre optic cable between Thrush Street exchange and the Merry Street termination node.

10. **Coastal Management** no activity. Mel Croan to pursue our interests, in particular Willinga Lake
11. **Watts Reserve** refer Item 6
12. **Rabbit Control** Moira Heath advises that not all volunteers have completed their forms correctly. This is now in hand and Moira will have further contact with council and advise proposed training dates.
13. **Skate Park.** Liza Butler to contact council requesting them to address the sub committee.
14. **GoFundMe** - Refer Item 4a.

It was noted that you are still able to donate through GoFundMe and donations continue to trickle in

15. **Reserve Sub Committee** – Clearing of land considered to be a fire hazard. After a meeting of interested parties at Gannet Beach Reserve Liza was able to summarise the general feelings expressed and sent an email to all to that effect. The purpose of the meeting was to understand people’s expectations, in particular about the foreshore area. It was noted that there are diverse opinions ranging from clearing the underlying deadwood to a park like appearance in some areas. Charlie Magnusson attended the meeting but was called away before he had a chance to speak. He sent an email to Liza outlining his concerns for the area. In brief:

1. Main concern is to have APZ (Asset Protection Zone) around our village.
2. There is APZ at Willinga Park and Oriole Street but these should be extended to other properties on the western borders of our village
3. Headland/foreshore area needs a clean up of the deadwood and noxious weeds
4. Clear access to the beach through the reserves, possible eco friendly boardwalks.

Charlie suggests that the committee request a Hazard Reduction Review from the RFS. The committee agreed that this would be an excellent starting point before approaching the various agencies involved for their approval. It is understood that there are 5 bodies that need to be contacted before any final decision can be made. There is a feeling in the committee that we would like things to move quickly though we are aware there are certain guidelines that need to be followed. The Hazard Reduction Review from the RFS is a proactive way of moving things along.

Bushcare area supervisor has looked at part of the foreshore and agrees that some clearing of deadwood is required though their priority is to maintain the natural bush as a wildlife habitat.

Allan Baptist suggested an ongoing management plan be formulated for the areas so that they do not get out of control in the future. This to be discussed in the future when a way forward has been decided.

Liza Butler to write to RFS to request the Hazard Review and to Bushcare to advise of this action

Moved: Des Nicholls
Seconded: Beverley Saunders

16. General Business

- a. **Allan Baptist** to provide a street map of the area for future letter box drops.
- b. **Liza Butler** – re a community gathering to reflect and to plan after the bushfires. Liza has been in contact with Kerry Graham and she has agreed to act as an independent facilitator. Kerry is a co-founder of a non-profit organisation called Collaboration for Impact.
Many people need an opportunity to voice an opinion but it is also felt that a way forward needs to be discussed and members of the community should be involved in any discussion. We also hope to have a mental health team available on the day.

A date has been set for Sunday 22 March 2020 commencing at 0930.

Liza will arrange flyers and advertise the meeting on social media.

- c. **Liza Butler** to write to council to ascertain ways of distributing important information to rate payers. Possibly having access to a data base. This will assist in the delivery of flyers for the community gathering in Point 16b
- d. **Roger Lucas** presented an interesting proposal for the committee to be addressed about renewable energy sources. The proposal is timely after the loss of power due to bush fires. The following motion was proposed:
“A sub Committee be formed to gather information about solar energy & battery / grid power and report their findings back to the committee. To arrange for the committee to be addressed at some time in the future and to present for discussion at a General Meeting when viable”
Committee members to be Roger Lucas, Liza Butler and Barrie Ellis.
Moved: Roger Lucas
Seconded: Liza Butler
- e. Mel Croan agreed to be the Publicity Officer for our executive committee. Thanks to Mel for taking on this position.

17. Summary of Actions to be taken

- a. Watts Reserve – Kerry Callaghan, Des Nicholls, Carrie Jansma-Smith to meet with council on 5 February 2020
- b. Gannet Beach Viewing Platform – Kerry Callahan, Des Nicholls to meet with council on 5 February 2020
- c. Picnic Tables for Merry Beach – Kerry Callaghan, Des Nicholls, Carrie Jansma-Smith to decide where the table should be placed and meet with interested parties
- d. Container for Books – Carrie Jansma-Smith to report to Sport & Rec about the decision made by the committee re the purchase of the container.
- e. Rabbit Control – Moira Heath to continue liaising with council
- f. Reserve Sub Committee – Liza Butler to write to RFS to request Hazard Reduction Review. To write council and Bushcare to advise.
- g. Street Map – Allan Baptist to supply
- h. Community Gathering to debrief and make a forward plan after the bushfires. Liza Butler to confirm Kerry Graham as an independent facilitator for meeting on 22 March 2020. Flyers to be organised. See (i)
- i. Distribution of important community information – Liza Butler to speak to council about access to a database to assist with distribution

18. Meeting Closed 9.40pm Next Meeting 7.35pm Monday 2nd March, 2020

ADDENDUM TO MINUTES OF EXECUTIVE MEETING 3 FEBRUARY 2020

Bawley Point Kioloa Community Association Projects

Update Report on projects- February 2020- Allan Baptist

1. Gravel track from the car park to North Beach Bawley Point.

Track is holding up to rain and usage and has garnered positive comment from the community.

Timeframe: Completed 2019 .

2. Notice Board for Kioloa

Key left at Merry St Café was lost in December 2019. 3 key copies have been cut at Bunnings in late January. Replacement to Merry Beach Café (Wendy & Andrew), key issued to Helen Nelson, and 2 keys held by Allan.

Timeframe: Completed 2019.

3. A Picnic Table and seats for Watts Reserve

Final Community Public meeting supported a compromise of 1 table / seats at Watts Reserve. Complaints from some impacted neighbours to the park were received with follow up site meetings, an update of boundaries of impacted property and Council staff response to those complaints. BPKCA have advised staff the larger community wish the installation to occur. **Timeframe: March/April 2020 Staff has requested a final site meeting with BPKCA 5th Feb Wed at 3pm to mark the site for installation.**

4. An Electric Barbeque and shelter Bawley Reserve

As an electric BBQ can't be placed at Gannet Picnic Reserve BPKCA have suggested placement of a second electric BBQ and shelter at Bawley Beach Reserve where site and power are available. Staff supports the request and estimate costs at \$20k to be sought. **Timeframe: 20/21 Staff asked to lodge a budget bid to Council 20-21 & BPKCA to lobby via a letter to GM and Councillor support.**

5. Viewing Platform at Southern Gannet Beach with level access

Original proposal was unachievable due to slope steepness & trip/fall hazards. Staff advised we seek and agree on an alternative site. The committee advised a larger platform approx. 15m x 5m with rustic seating and levelled access be considered at Moonlight - beach reserve side on Malibu Rd where land is flat and vista exceptional. Staff were advised and requested to develop a REF, scope, plan and timeline and costs in the 20-21 budget. **Staff has requested a site meeting with Exec members, Ray Massey of Council to revisit the proposal and discuss REF, scope, size, materials and placement**
Timeframe 20/21 Meeting TBC 10.30am, Wed 5th Feb, 2020.

6. The Gantry Historic Walk – Bawley Point Headland- Concept Plan-

The project includes ...

- crusher dust track (1 in 14 slope), bollards and native grass edging
- entry points/signage near the boat ramp to include indigenous reference
- 5 key sites - The Gantry, Timber Mill ; Site of boat building; Post Office and Guest House relic site; the donkey pump and spring
- 5 display panels (words and images) with sculptural elements and rustic seating
- Viewing platform/area overlooking the gantry with rustic timber slab seating and remnant artefacts

Progress • Margaret Hamon, Tony Sattler and Allan Baptist have conducted 2 site visits

which have led to development of a draft Concept stage project plan.

- Margaret has created words and supplied images for the display panels to be developed by Council's appointed graphic designer.
- Site survey and topography completed by Council Nov 2019
- Council staff member Kay Murray nominated by Council to commence Stage 1 scope, design and costing and initial planning. Staff time /costs have been budgeted by Council in 19/20 budget.to complete the plan and costing. **Timeframe: March/April 2020** Next steps: Apply for funding to Council and other grant bodies such as Veolia and State Building Partnerships.

7. Community Connect Pathway –

Stage 2 planning is underway make the proposed site with funding of \$300k having been received from Federal Government under a tied gran held by Council. Barry Ellis is managing and reporting on this project. **Timeframe: Stage 2020**

8. Picnic Tables for Kioloa /Merry Beach

The second table proposed for Watts Reserve project may be available for placement on the Merry Beach Reserve Kioloa. The Exec Committee need to mark, map and photograph the intended site and send to Council staff to action. The Exec also needs to ensure the community is supportive of the location and seek support at the next Public Meeting.

9. Picnic tables and tidy up of Reserve at Butlers Creek

No Progress- This proposal needs a project scope and mapping etc. before staff can action any REFs etc.Suggested that this project be revisited and planned when Stage 3 of the community connect path will integrate this area.

ACTIONS Motion: Recommended that the BPKCA ...

1. Exec members attend site meetings 5th Feb, at 3pm and 3.30pm at Watts

Reserve and Gannet Beach South Reserve respectively. TBC 2. Send Council staff a letter of thanks for the projects completed and their support and also support in writing support for the key projects requiring funding 2020-21 . Letter attached. 3. Appoint 2 members, Des Nicholls and Kerry Calloghan to lead the Gannet

Reserve Viewing Platform project. 4. Appoint 2 members Des Nicholls and Kerry Calloghan to mark, map and report the Exec and public position of the Merry Beach Reserve Picnic Table.

Moved : Allan Baptist

Seconded: Barrie Ellis

GENERAL MEETING DATES FOR 2020

Sunday 12 January 2020	4pm
Sunday 8 March 2020	4pm
Sunday 10 May 2020	10am
Sunday 12 July 2020 (AGM)	10am
Sunday 13 September 2020	10am
Sunday 8 November 2020	4pm